

Continuous Improvement Process for the Archdiocese of Chicago: 2017-2018

Internal Review Step	Training	School action required as a result of Training	Evidence to submit	Deadline
Step 1: Update the Executive Summary	Available in Accreditation Handbook and OCS Portal	Update the summary of the school's continuous improvement journey.	<ul style="list-style-type: none"> Executive Summary in AdvancED ASSIST or Google Folder 	Friday, September 21, 2018
Step 2a. Create the 2018-2019 Continuous School Improvement Plan (CSIP): Part 1: Continuous Improvement Leadership Team and Focus Area Part 2: Reading, Math, and Writing Results Part 3: Improvement Goals for Focus Area Part 4: Action Plan for Focus Area- Strand and Benchmarks Identification	Workshops in August 2018	Identify the members of the members of the Continuous Improvement Leadership Team (CILT) and choose one focus area: reading, math, or writing (only if reading results meet benchmarks). Understand the Theory of Action in the CSIP. Enter 2016, 2017 and 2018 results for reading, math, and writing. CILT analyzes tables and visual displays and identifies improvement goals for the focus area. CILT presents visual displays to faculty for analysis. Teachers identify the strand and six skills that were most challenging to students.	<ul style="list-style-type: none"> The completed Parts 1-4a of the 2017-18 Continuous School Improvement Plan are uploaded in Google Docs folder created by the OCS. 	Friday, September 28, 2018
Step 2b Create the 2018-2019 Continuous School Improvement Plan: Part 4: Action Plan for Focus Area- Instructional Strategies, Student Engagement, Curricular Resources, Assessment Timeline Part 5: Plan to Assess Progress Part 6: Professional Development	Webinar in August 2018	Part 4: Working in vertical or horizontal grade-level teams, teachers identify research-based student-centered instructional strategies that are to be used to teach the skills identified in the CSIP. Teachers are to identify how students will be engaged in their learning when these strategies are used. Teachers are to identify the curricular resources that will be used to teach these skills; and when the skills will be assessed. Part 5: In grade-level teams, teachers identify formative and summative assessments to measure student learning of the skills identified in the CSIP. Part 6: the Continuous Improvement Leadership Team identifies professional development that supports the CSIP.	<ul style="list-style-type: none"> The completed Parts 4-6 of the 2018-19 Continuous School Improvement Plan are uploaded in Google Docs folder created by the OCS. 	Friday, November 2, 2018

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Step 4: Formative Assessment of Continuous School Improvement Plan	Webinar and information on the OCS Portal	The Continuous Improvement Leadership Team performs a formative assessment of the implementation of the CSIP and identifies adjustments to the implementation of the plan.	<ul style="list-style-type: none"> <li data-bbox="1453 165 1875 287">▪ Formative assessment results and adjustments are uploaded in Google Docs folder created by the OCS. 	January 25, 2019