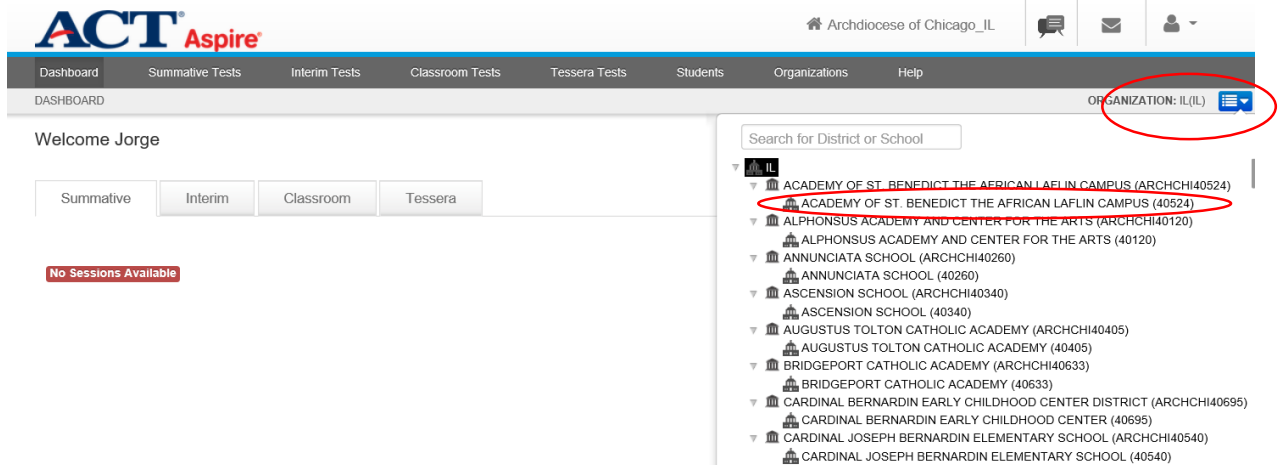
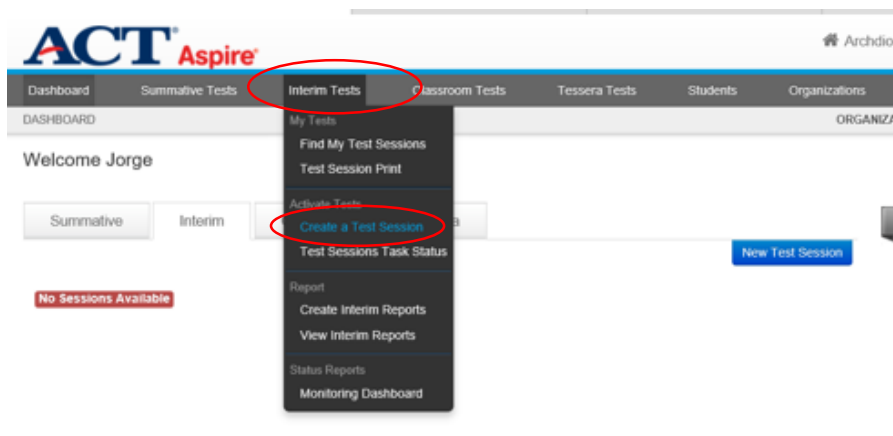


## Create Test Sessions

1. Log into the ACT Aspire portal.
2. Select the “School Level” by clicking on the blue drop-down icon and click the name of the school that only has the school code in parenthesis.



3. Hover the mouse over “Interim Tests” and click “Create a Test Session.”



4. You can create a single test session or create multiple test sessions. Click on either tab and follow the steps. For technical support, call ACT Aspire Customer Service at 888-802-7502 (6:00 am through 7:30 pm Central Time) or send an email to [actaspire@actaspire.org](mailto:actaspire@actaspire.org).