

Archdiocese of Chicago
Individual School Wellness Checklist
2019-2020

This document is not approved for distribution to others. All requests for the Archdiocese of Chicago Wellness Policy and related documents are to be referred to the Office of Catholic Schools, (312) 534-3880.

School _____ City _____

This document was review/revised by the Office of Catholic School and FSP on October 29, 2019

The school offers a free/reduced breakfast/lunch or milk program funded by the federal government? yes no

Note: If yes, an Individual School Wellness Plan is required by Federal law.

The school food service staff members are: **school/parish employees/archdiocesan food services employees** **employees of a third party food service contractor.** If third party contractor is used, provide the name of the firm: _____ .

Directions for Completing the Individual School Wellness Plan

Review each step of the Individual School Wellness Plan below and check the appropriate indicator of the school's response to the steps for the 2012-2013 school year. Below is a description of each indicator:

- A. Already implemented:** The school had this step in place during the 2019-2020 school year.
- B. New implementation:** The school will implement this step for the first time during the 2019-2020 school year.
- C. Unable to implement at this time:** The school is unable to implement this step for the 2019-2020 school year.

The school should provide an explanation on page 5 of why this step cannot be implemented during the 2012-2013 school year and some indication of when it might be implemented in the future.
- D. Unable to implement ever:** The school will never be able to respond to the step.

The school should provide an explanation on page 5 of why this step can never be implemented.

Meeting Nutrition Guidelines & Ensuring Healthy Eating Goals

Students will be provided access to a variety of age-appropriate, appealing food and beverage choices that are consistent with the current Dietary Guidelines for Americans.

A. B. C. D.

1. In the school food service, the school will:

1.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Offer a variety of fruits and vegetables
1.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Serve low-fat (1%) and/or fat free milk.
1.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ensure products containing whole grains are offered.
1.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ensure meals, at a minimum, meet the nutrition requirements and regulations of the National School Lunch Program and/or School Breakfast Program.

2. For food and beverages sold or provided individually (vending machines, snack bars, school stores and school-sponsored fundraisers, etc.), the school will:

2.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Closely monitor and regulate the items sold, ensuring they are consistent with the nutritional goals of the wellness policy
2.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Closely monitor and regulate the frequency and nature of school-sponsored fundraisers.
2.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Make every effort to provide nutritious and appealing foods and beverages, such as fruits, vegetables, low-fat dairy foods and products containing whole grains whenever and wherever food is sold or otherwise offered at school.

Students will be served in a clean, safe, and pleasant environment and will be provided with an adequate amount of time to eat.

3. The school will:

3.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Schedule meal periods at appropriate times with adequate time for students to eat.
3.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ensure all food and beverages provided by the school comply with federal, state, and local food safety and sanitation regulations.
3.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Encourage food providers to share information about the nutritional content of school meals and/or individually sold food with students, family and school staff.
3.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ensure food service personnel have adequate pre-service training
3.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Will not withhold food or beverages as a punishment.
3.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Restrict access to food preparation and service areas to authorized personnel.

Meeting Physical Activity Goals

Students in grades Kindergarten through 12 will have opportunities, support, and encouragement to be physically active on a regular basis while in the school setting.

A. B. C. D.

4. The school will:

4.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Make sure that each student participates in regularly scheduled formal and informal physical activity programs
4.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide all elementary students with daily, supervised recess periods.
4.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Offer some extracurricular activity programs (intramural sports, interscholastic sports, physical activity clubs or other like activities).
4.4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Not withhold participation in recess or physical education class as punishment.
4.5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Provide reasonable accommodations for students with disabilities and/or other limitations.
4.6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ensure all school physical activity facilities and equipment are safe.
4.7	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Work with the community to create a safe and supportive environment for students walking or biking to school.

Meeting Nutrition Education Goals

Students will be provided with nutrition education and physical education to foster lifelong habits of healthy eating and physical activity. Schools will also establish linkages between health education and school meal programs, and with related community services.

A. B. C. D.

5. The school will:

5.1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Offer students sequential and interdisciplinary nutrition education.
5.2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Include interactive activities such as contests, promotions, taste testing, field trips, school gardens, or other like activities in nutrition education programs.
5.3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Work with parents to assist in providing a healthy diet and daily physical activity for their children, which may include information to help them incorporate healthy eating and physical activity and disseminating a list of healthy party food ideas to parents and teachers.

Provide an explanation for each step checked with a “C” or “D”. When “C” was the indicator checked, also provide an indication of when this step will be implemented.

Step	Explanation	Timeline

Describe any other additional efforts being undertaken for the 2019-2020 as part of the school’s Wellness Program:

Please ensure a team, including parents, students, representatives of the school food authority, the school board (if applicable), school administrators and the public, implement and continue development of the wellness policy by reviewing this checklist and offering comment. List the team members below.

Team Members:

Food Service District Manager

The Wellness Checklist must be completed annually, signed by the principal, and kept on file in the school. If you have any question, please contact your OCS Regional Director.

Signature of Principal/Administrator

Date

Electronic Signature (Typed Name)