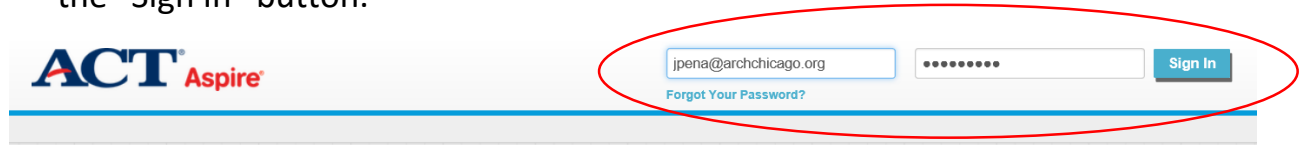


## Steps to log into the ACT Aspire portal

1. Go to the ACT Aspire portal: <https://www.actaspire.org/>
2. At the top of the page, enter your email address and password; and click on the “Sign In” button.



The screenshot shows the top of the ACT Aspire portal. On the left is the ACT Aspire logo. On the right is a login form with two input fields: an email address field containing 'jpena@archchicago.org' and a password field with masked characters. A blue 'Sign In' button is to the right of the password field. Below the password field is a link that says 'Forgot Your Password?'. A red oval highlights the entire login form area.